



École Des Petits Amis

French Immersion Preschool

Day Camp Parent Handbook

We are proud and excited to offer your child an opportunity to play, create and explore this summer while continuing their exposure to the French language!

Times: 9:00 to 4:00 each day

Before and After care: 7:30 to 9:00 & 4:00 to 5:30 (extra charge of \$20 each or \$40 for both per week)

Ages: 5 to 10 year olds

Location: #140, 52 Gateway Drive (north of Superstore)

Weeks & Themes:

School Age Camps:

Week 1: July 30 – Aug 3 (Nature/La nature) \$200

Week 2: Aug 7 - 10 (Super science/Les scientifiques) \$160

Week 3: Aug 13 - 17 (Around the world/Autour du monde) \$200

Week 4: Aug 20 - 24 (Fairy tales & Castles/Les contes de fees & les chateaux) \$200

- Before Camp care (7:30 to 9:00) \$20 per week
- After Camp care (4:00 to 5:30) \$20 per week
- Both \$40 per week

What to Send with your Child:

- A Lunch and Two Snacks (no refrigerator or microwave available)
(school age)
- A Water Bottle
- Indoor Shoes
- Sunscreen
- Bug spray
- Hat
- You may wish to send a change of clothes
- Have them dress for the weather each day
- Please label all of your child's belongings

What NOT to Send with your Child:

- Nuts or Products containing Nuts
- Electronic Devices
- Trading Cards or Items

Sign In & Sign Out Procedures:

- We will sign your child in/you will need to sign your child out at the end of each day
- Only parents and emergency contacts will be permitted to sign out your child unless you have given our staff written permission to release them to someone else
- Please give us written notice if your child will need to leave early

Illness & Absences:

- Please call (587 775 9172) or email (jackie@coledespetitsamis.com) if your child will be absent for any reason
- If a child becomes ill during camp, we will notify parents or the emergency contact and the child will need to be picked up as soon as possible.

Accidents & Emergencies:

- In case of an emergency, you will be notified after our staff have contacted appropriate emergency personnel by one of our staff.
- All of our staff are trained in First Aid and CPR
- All of our staff are trained in emergency procedures

Medication Policy:

- Should your child require medication during camp hours, you will need to complete a camp medication form. Please ensure any medication is in its original bottle and that your child's name is written on the container.
- Children **MUST** be able to administer the medication themselves as Ecole Des Petits Amis staff are not permitted to do so.

Discipline Policy:

- At Ecole Des Petits Amis, we are aware that there will be a time when every camper has a difficult day. First and foremost, we want to quickly resolve any conflicts and keep your child involved in the activities whenever possible. On occasion, it may be necessary to give the camper a chance to re-group away from their activity.
- If your child has difficulty in a situation your child's group leader will notify you. If the behavior persists and conflicts cannot be resolved, or the situation is severe, you will be contacted immediately and the incident(s) may result in suspension from the program.
- If the behavior(s) continue, your child will be removed from the program and you will be contacted and asked to pick-up your child immediately. If you are not available to pick up your child, your emergency contact will be asked to come and pick up your child, as we do not have the staff for one- to-one supervision.